



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273
www.publichealth.lacounty.gov

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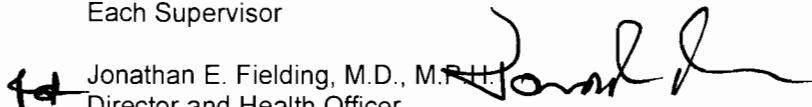
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February 14, 2012

TO: Each Supervisor

FROM:  Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT TWO NOTICES OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR THE EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on July 26, 2011 to accept future amendments to the Centers for Disease Control and Prevention (CDC) Notice of Award (NA) 2U90TP917012-11 that reflect non-material and/or ministerial revisions to the award's terms and conditions and/or allow for the rollover of unspent funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

Under this authority, I will accept CDC NA 2U90TP917012-11 Revised (Amendment 4), issued on December 6, 2011, and CDC NA 2U90TP917012-11 Revised (Amendment 5), issued on February 9, 2012, for the Public Health Emergency Preparedness Cooperative Agreement for the period August 10, 2011 through August 9, 2012 (Budget Year 11).

Amendment 4:

This amendment consists of administrative corrections to the NA's terms and conditions related to the Federal Funding Accountability and Transparency Act, travel cost, and food and meals.

Amendment 5:

This amendment authorizes the carryover of unspent funds in the amount of \$2,678,252 from Budget Year 10 and 10 Extension to Budget Year 11. The carryover impacts the Base grant and the Cities Readiness Initiative (CRI) funding.

Base:

A total of \$2,074,972 is allocated as follows:

Contractual: A total of \$1,476,749 will support the emergency preparedness activities of the City of Long Beach (\$72,530) and the City of Pasadena (\$49,254); temporary personnel services to recruit and retain personnel to perform vital work related to public health emergency preparedness (\$626,153); continuation of the "Prepare 2 Respond" emergency preparedness education and community outreach campaign

(\$300,000); the development, execution, and evaluation of communication strategies by the University of Washington (\$100,000); the promotion of emergency preparedness, response, and resilience among child care providers by the Child Care Resource Center (\$135,000); enhancement of the Department of Public Health (DPH) Public Information Office's capacity and ability to exchange information with hospitals in Los Angeles County (\$90,000); information technology training services (\$87,437); and the development and enhancement of leadership and emergency preparedness competencies (\$16,375).

Equipment: A total of \$188,721 will be used to procure epidemiology equipment necessary for environmental assessment and Public Health Laboratory library drive upgrades.

Supplies: A total of \$259,772 will be used to procure packing, shipping, and computer related supplies for the Public Health Laboratory, external communications staff, and toxics epidemiology staff as well as general training and office supplies and to support server, copier, video conference, and disaster call center annual maintenance fees and software and licensing fees.

Travel: A total of \$7,873 will support staff attendance at the Integrated Medical, Public Health Preparedness and Response Training Summit; the Annual Conference on Pediatric Infectious Diseases; and the Annual Epidemic Intelligence Services conference.

Other Budget Category: A total of \$141,857 will be used to print, store, deliver, and recycle program materials; attend Public Health Laboratory trainings and certification classes and various local trainings; and secure equipment repairs and warranties and telephone support services.

CRI:

A total of \$603,280 is allocated as follows:

Contractual: A total of \$516,116 will support the CRI activities of the City of Long Beach (\$21,376) and the City of Pasadena (\$4,950); temporary personnel services for point of dispensing, emergency operations, and volunteer management planning (\$463,990); and refinement of the anthrax model developed for risk-based planning (\$25,800).

Supplies: A total of \$26,789 will be used to procure personal protective equipment for members of the Incident Response Team (IRT).

Other Budget Category: A total of \$60,375 will support incident management software training, hazardous materials training for IRT members, and security upgrades for DPH's Department Operations Center.

County Counsel has reviewed and approved CDC NA 2U90TP917012-11 Revised, Amendments 4 and Amendment 5 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:im
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c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors